

Before You Start:

Use the URL App.Puder.AI

Step 1: Input credentials and log-in to your account

	PUDERAI	
	Log In prado@puder.ai	
	Password Forgot password? Login	
	Remember Me First time logging in? If so, click the button below to create an account.	
Select Language	Click here to Register	(?) Help

Step 2: Select and launch the school needed

	Search by xchool name	Search
Miami Dean 💌	11 results found	
🔒 Board		
 Events Calendar 		
Profile		
Library	Ethical Hacking Future Of The World	Harvard Academy 9 foblidhvoskhy, vholhab, AL 54679 View in Map
🛓 Export File	Launch School	Launch School
Scanner Scanner		
ID Cards My Attendances		
Appointments		5 6. A.A.A
• Timesheet +		
	Midland School	New York University School of Law
	2389 Grant Street, Edgewood, TX, 75117 View in Mag	40 Washington Square S, Melbourn, NY, 1001. <u>View in Map</u>
	Launch School	Launch School



Step 3: Select the "Reports" tab on the left hand side of the page

The School of Al Accusamus his sequi. Vel assumenda adipis <u>View in</u> Mar		Total Payments \$40,503.00 Last Month \$0		Total Due \$0 Total Classes 2	
Dashboard Homeroom	P				La
Manage Students +			# of Payment Received = \$1	1.000 📑 # of Payment Due = \$0	
A Student Requests		1200			
Courses					
M Gradebook					
🌡 Manage Staff					
Finance +					
Appointments		600			
Announcements					
Incident Reports					
🛓 Manage Events					
Receipts					
Activities					
i Records		600			
Reports					

Step 4: From there, you will be able to see a list of all the different reports, and select which one you'd like to view or export into an excel

	Search	Show Favorite	
	Search	Choose option	✓ Soarch
he School of Al			
usamus nisi sequi, Vel Imenda adipis <u>View in</u>	Attendance Reports		
	Attendance Sheet Empty table for attendance taking		View Excel Armeroom Attendance Sheet Empty table for attendance taking
ashboard			
omeroom			View Excel #Immercom Attendance Sheet by Teacher Empty table of homercom assignments for attendance taking
udent Requests			View Excel & <u>Weekly Sign-In / Sign-Out Sheet</u> Weekly Sign-In / Sign-Out Sheet by Homeroom
ourses	Attendance Summary For Daily and Multi-Portod Attendance		View Excel Attendance Detail Attendance Detail
adebook			
anage Staff			View Excel Attendance Detail by Period Attendance Detail by Period
nance +			
opointments			View Excel S2 Attendance Detail in Days Attendance Detail in Days
nouncements			View Excel
cident Reports			Attendance periods and percentage from student profile.
anage Events			View Excel & <u>Attendance Percentage by Teacher</u> Attendance Percentage by Teacher
thitler			View Front 🌣 Attendance Summary
			Attendance Summary
ecords			View Excel ☆ Attendance Summary by Homeroom / Teacher Attendance Summary by Homeroom / Teacher
			View Excel & Attendance Summary by Homeroom/Teacher with Attendance Taker
			View Excel Attendance Summary by Student by Homeroom/Teacher Attendance Summary by Student by Homeroom/Teacher



Step 5: When you click on the "View" button you'll be able to see the full report

The School of Al P Accusamus nisi sequi, Vel assumenda adipis <u>View in</u> Mao	Report Valuation Taucher Homeson Homeson Attendance Sheet Show All Show All											
Insectional of Al Manual • Accomment instruction addition. Variable Manual Image: Comment Manual • Dashboard Manual Manual Dashboard Dashboard Dashboard Manual Dashboard Manual Dashboard Dashboard <t< th=""><th>HOMEPOON</th><th>ETUDENT NAME</th><th></th><th></th><th></th><th></th><th></th></t<>	HOMEPOON	ETUDENT NAME										
	HUMERUUM	alouent roome	PRESENT	ABSENT	ABSENT W/ EXCUSE	ONLINE P - PRESENT	ONLINE A - ABSENT					
		Citallia Melferan		0	0	0	0					
Manage Students +	new nomeroom	Shellie Hottman	4	0	0	Ū.	0					
A Student Requests		new 4 student	12	0	0	0	1					
		Kim Kardashian	8	0	ABBENT WEXCUSE DNLINE P PRESENT DNLINE A ABSENT 0 0 0 0 0 1 0 0 0 0							
Courses		234 Test Student	6	1	0	0	0					
M Gradebook		Kaylel Wantin	7	1	0	0	0					
🍰 Manage Staff		New Login	8	0	0	0	0					
Finance +		Robin Pal	7	0	0	0	0					
Appointments		alnew student	n	1	0	1	0					
Announcements		new test 777	8	0	0	0	0					
		Meave Wantin	8	0	0	0	0					
Incident Reports	Turing Tech Titans	Hemraj Pal	8	1	0	1	0					
A* Manage Events		Jael Hewitt	0	0	0	0	0					
Receipts		Al Student	3	0	0	ORLIRE P. PRESENT ORLIRE A. ASSENT 0 0						
Activities		app student	7	0	0	0	0					
Records		Jana Bird	n	1	0	0	0					
Reports		final STUDENT	6	0	0	0	0					
		Mili Chakraborty	6	4	0	o	0					
		Jackson Buckner	17	2	0	0	2					

Step 6: When you click on the "Excel" button you will see a pop up where you will add filters wanted and then click the "Generate Excel" button

	Search	Choose option	Search
AlphaTest School 9 123 Main Street, Anycity, Florida, 123 <u>View in Map</u>	Attendance Reports		
Dashboard	Attendance Sheet Empty table for attendance taking	View	Homeroom Attendance Sheet Empty table for attendance taking
P Edit School		View	Homeroom Attendance Sheet by Teacher Empty table of homeroom assignments for attendance taking
D Homercom			
Anage Students +		View Excel	Weekly Sign-In / Sign-Out Sheet Weekly Sign-In / Sign-Out Sheet by Homeroom
A Student Requests	Attendance Summary	View	☆ Attendance Detail
Courses	For Daily and Multi-Period Attendance		Attendance Det Report Filters X
Gradebook		View	Teacher Teacher Attendance Det Choose teacher
🏝 Manage Staff			Homeroom
Manage Finance +		View	Attendance Det Choose homeroom
Manage Appointments			Attendard Par Generate Excel Cancel
Announcements		View	Attendance per
Incident Reports		View	☆ Attendance Percentage by Teacher
A Manage Events			Attendance Percentage by Teacher



	Double file was webliefer for 30 days. B is results for of		
Jose Ballestero 💌	Eron Re	Status	Downloads
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Library Errort Els	Receipts lacing associated on July 25, 2014 at 10 video	Available	Download
罰 Scanner	Roodyta (aling sourced on July 2), 2004 at 9276m	Available	Download



Step 8: You will receive a push notification when the report is complete, where you will be able to download the spreadsheet with all the information from your chosen report

	File Edi	t View Insert	Format	Data	Tools Help											
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A2	2	fix Homeroom														_
	Α	В	С	D	E	F		G		н		1		J	к	
			Date													
	Homeroom	Student Name	Present	Absent	Absent W/ Excuse	Online P - Present		Online A - Absent		Online E - Online Excused	(OJT - Works At Least 5 Hours A Day	0	GRAD		
	Grade 1	Pramod Kumar	0	0		0	0		0		0		0	0		
		Dzana Homan	0	0		0	0		0		0		0	0		
	Grade 2	Pramod Kumar	3	0		0	0		0		0		0	0		